

# Caldwell Public Library

## Regular Board Meeting

Minutes

March 5, 2015

**Members Present:** Larry Blackburn, Chair; David Beverly; Bonny Smith; Melissa Stringfield; Lacey Welt, Library Director; Shannon Ozuna, City Council Liaison

**Members Absent::** (none)

**Visitors Present:** Robyn Millar, President of the Caldwell Public Library Page Turners

Meeting called to order at 6:33 p.m.

1. VOTED—Approved: Minutes for the board meeting on February 5, 2015. (Beverly, Blackburn)
2. VOTED—Approved: Motion to approve the General Ledger report and bills for Period 03-03 Fiscal Year 2015. (Beverly, Smith)
3. The board will meet Tuesday, March 10, 2015 at 6:00 p.m. to review the HVAC bids received March 6, 2015.
4. VOTED—Approved: Motion to replace the current janitorial service to Janplus effective May 1, 2015 for the bid of \$19,510.45 (5-days) and \$21,048.45 (6-days). (Stringfield, Beverly)
5. Action Item: Melissa Stringfield will research possible donation recipients of the old computer tables.
6. VOTED—Approved: Motion to ask Trout Architects to create a feasibility study for expansion of the library facility for the fee of \$8,200. (Smith, Stringfield)
7. Action Item: Members of the board are invited on Monday, March 16, 2015 to appear before City Council to give update on future library plans.
8. Interviews were conducted for the open trustee position.
9. VOTED—Approved: Motion to recommend Magda Ruano as a new trustee to City Council. (Stringfield, Blackburn)
10. David Beverly announced his resignation from the Board of Trustees effective April 1, 2015 because he will no longer live in the City of Caldwell.

Meeting adjourned at 8:07 p.m.

Next Regular Meeting: April 2, 2015 at 6:30 p.m.

Submitted Respectfully by,  
Bonny L. Smith