

Caldwell Public Library Special Board Meeting

Minutes

January 8, 2015

Members Present: Larry Blackburn, Chair; David Beverly; Bonny Smith; Melissa Stringfield; Lacey Welt, Library Director; Shannon Ozuna, City Council Liaison;

Members Absent: (none)

Visitors Present: (none)

Meeting called to order at 6:30 p.m.

1. VOTED—Approved: Minutes for the board meeting on October 9, 2014. (Beverly, Blackburn)
2. Action Plan Report by Lacey Welt:
 - i. Exterior wall project—The architect is working on a lower cost bid.
 - ii. Janitorial bids—The current contract expires in April. New bids will be accepted for the next year.
 - iii. Trustee vacancy update—No applicants yet.
 - iv. Memorial ideas—Ideas are still being collected for how to honor the memory of Elaine Leppert.
3. VOTED—Approved: Motion to approve the General Ledger report and bills for Period 03-03 Fiscal Year 2015. (Beverly, Stringfield)
4. The 3D Printer Policy was reviewed.
5. Lacey Welt will schedule one more strategic planning session open to the public for feedback and suggestions.
6. The FY 2014 Library Report was reviewed.
7. Lacey Welt presented a report for December that summarized the collection, circulation, adult services, youth services, upcoming meetings/events, and patron complaints.
8. VOTED—Approved: Motion to revise the current Library Card policy to include the proof of address requirement to include an electronic form of a utility bill dated within the last 30 days. (Smith, Stringfield)

Meeting adjourned at 7:30 p.m.

Next Regular Meeting: February 5, 2015 at 6:30 p.m.

Submitted Respectfully by,
Bonny L. Smith