

**Caldwell Public Library Board of Trustees**  
**Board Meeting Minutes**  
**March 20, 2025: 12:00 pm**  
**Idaho Room, Caldwell Public Library**  
**\*Online meeting access: <https://us02web.zoom.us/j/89233899525>**

Members & Staff Present:; Larry Blackburn (Board Member); Magda Ruano (Board Member); Alec Drake (Board Member); Lacey Forst (Library Director); Shelly Garland (Library Technology Services Supervisor); Angela Hansen (Project Manager with Cushing Terrell); Geoff Williams, (City Council Liaison)

Members online: Rex Hanson (Secretary)

Members Absent: Bonny Smith (Board Chair)

1. Call to Order

a. Roll call

b. Agenda Review

APPROVED: Ruano / Drake

2. Special Presentation

a. Cushing Terrell Presentation: Building Evaluation Report  
Major issues & costs to remedy

b. Outdoor - roof

c. Indoors - ADA features, HVAC, plumbing

d. Discussion of future steps & public engagement

3. Minutes Review / Approval

a. Minutes from February 20, 2025)

APPROVED: Blackburn / Ruano

4. Public Comments - None

5 Finance -

a. February Revenue and Expenditures      APPROVED: Ruano / Drake

b. Part Time Seasonal Page Positions (2) to be advertised in September

6. Board Report -

a. FY2026 Budget Calendar

b. Youth & Outreach Services continue to be successful

c. Outreach assistant full time position is open - Ad in September?

d. Staff evaluations to be held in April

Meeting adjourned 12:50p

Next Regular Meeting: April 17, 2024

Submitted Respectfully by Rex Hanson

Individuals needing special accommodations to participate in the above noticed meeting should contact the Library Director at (208) 459-3242 or [lforst@cityofcaldwell.org](mailto:lforst@cityofcaldwell.org) at least one business day prior to the meeting